

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:


- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 8th day of March, 2016.



Melvin E. Walker, Jr., Chairman
Peach County Board of Commissioners

Sworn to and subscribed before me this 8th day of March, 2016.



Notary Public
My Commission Expires June 30, 2019

WORK SESSION

Peach County Board of Commissioners
5:00 p.m., Tuesday, March 1, 2016

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, March 1, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Commissioner Smith in attendance. Chairman Walker opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on March 8, 2016, as follows:

1. Mr. Harry Ross – Concerned Citizen
2. Juvenile Court – Latonia Ages – Requested Budget Amendment
3. Sheriff Deese – Request to Approve Bid – New Vehicles
4. 2016 Peach Festival Agreement
5. Assistance Request – Middle GA Regional Commission – I75 Corridor Council
6. Planning & Zoning – Rickey Blalock – Dilapidated Housing
7. Tax Commissioner W. L. Brown – Request to Write Off Taxes – Mobile Homes No Longer In County
8. EMA Director Jeff Doles – Statewide Mutual Aid Agreement Renewal
9. Rich Bennett – Information Technology – State Mandated Access Control
10. Purchasing – Clarice Davis
 - a. Recreation – Request to Approve Bid – Scoreboards North & South Peach Recreation Parks
 - b. Recreation – Request to Approve Quote – Baseball Shirts
 - c. Fire Department – Request to Bid Bunker Gear
11. Public Works – Paul Schwindler
 - a. Quote Approval – Public Works Work Order and Asset Management Software
 - b. Renew Contract – Smyrna Church Borrow Pit
 - c. Requested Changes in the Building Maintenance Supervisor Job Description
12. Additional Items To Be Placed on Regular Meeting Agenda
 - a. Finance - Michaels Jones
 - i. Request for Out of State Travel – Incode Annual Conference
 - ii. Request to Close the 2012 CDBG Bank Account
 - b. Executive Session – Personnel Matter
13. Setting Meeting Agenda & Consent Agenda for Regular Meeting on March 8, 2016.

The work session adjourned at 6:45 p.m.



3-2-2016
COUNTY ADMINISTRATOR Date

WORK SESSION

Peach County Board of Commissioners
5:00 p.m.. Tuesday, March 8, 2016

The Peach County Board of Commissioners held a Work Session at 5:00 p.m., Tuesday, March 8, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members except Commissioner Smith in attendance. The purpose of the Work Session was to discuss the following items being considered as additions to the Agenda for the Regular Monthly Meeting scheduled for 6:00 p.m.

1. Request for Proposals – Architect for Health Department CDBG Project – Kimberly Lowe. Middle GA RC
2. Memorandum of Agreement – GA DOT Safety Grant
3. Property Adjacent to Fire Station #4 – Highway 41 – Property for Sale
4. Request from Mrs. Annie Johnson to be Added to Appearances for Regular Meeting March 8, 2016
5. Water Problem – Peach Valley Club Drive
6. Budget Transfers – Commissioner Smith & Commissioner Lewis
7. Update - Southwest Peach County Sanitary Sewer Project
8. Update – Sinkhole Willow Lake Road

The Board agreed by general consensus to have items 1, 2, 4, and 6 added to the agenda for the 6:00 p.m. meeting. The Work Session adjourned at 5:57 p.m.


 COUNTY ADMINISTRATOR Date 3-31-2016

PEACH COUNTY BOARD OF COMMISSIONERS
 REGULAR MEETING MARCH 8, 2016

The Peach County Board of Commissioners held its regular meeting at 6:00 p.m., Tuesday, March 8, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members in attendance. Chairman Walker called the meeting to order, and Vice Chairman Moseley opened with prayer. Chairman Walker led the Pledge of Allegiance to the Flag and welcomed those present.

CONSENT AGENDA – March 8, 2016:

1. Budget Amendment - Juvenile Court: Latonia Ages, Juvenile Court Administrator, has requested the following budget amendment to appropriate funding to meet the Juvenile Court’s office supply and uniform needs for this budget year:

<u>Budget Amendment - General Fund - Juvenile Court – FY2016</u>			
100.5.1599.57.9000	From: Contingency		\$ 615
100.5.2600.52.3700	From: Training & Education		\$ 385
			\$ 1,000
100.5.2600.53.1101	To: Office Supplies		\$ 900
100.5.2600.53.1110	To: Uniforms and Clothing		\$ 100
			\$ 1,000

In addition, Ms. Ages requested a second budget amendment in the amount of \$1,500.00 from Contingency to purchase a desk and chair for an intern to assist the Juvenile Court office.

ACTION REQUESTED: To approve the above stated budget transfer as requested by Ms. Latonia Ages, Juvenile Court Administrator, to appropriate funding to meet the office supply and uniform needs in the Juvenile Court Budget and to wait and give further consideration for funding the additional \$1,500.00 for office furnishings when developing the FY2017 Budget.

2. Request to Approve Vehicle Bid – Sheriff’s Office: Sheriff Terry Deese advised that bids were solicited to purchase three (3) Ford Utility Police Interceptor Vehicles as approved in the Sheriff’s FY2016 Budget, as follows:

Jeff Smith Ford, Byron GA	\$32,243.00 per vehicle
Brannen Ford, Unadilla GA	\$32,180.00 per vehicle

The above quotes do not include the purchase and installation of required equipment to put the vehicles into service as patrol vehicles. Jeff Smith Ford does not sell or install police vehicle equipment. Brannen Ford quoted \$4,959.00 for equipment and installation, which increases the total price to \$37,139.00 per vehicle. Sheriff Deese has recommended accepting the low bid from Brannen Ford in Unadilla, Georgia, based on the lowest vehicle price and the ease of purchasing and installing the needed equipment at the same location. This bid does not exceed the FY2016 budget appropriation for this purpose.

92

ACTION REQUESTED: To approve the low bid of \$32,180.00 per vehicle from Brannen Ford, Unadilla, Georgia, to purchase three (3) Ford Utility Police Interceptors and to include \$4,959.00 per vehicle for equipment purchase and installation, for a total price of \$111,417.00.

3. 2016 Peach Festival Agreement: Sandee Davis Khoury, Peach Festival President, has requested a check for \$7,500.00 representing the funding approved in the FY2016 Budget for the 2016 Peach Festival to be held June 4-11, 2016. Prior to issuing this check to the Peach Festival, an agreement must be signed by the County and the Peach Festival to ensure that funding is used specifically for this project.

ACTION REQUESTED: To approve the 2016 Agreement with the Peach Festival and to authorize the Chairman to sign the Agreement on behalf of the Board of Commissioners, and to authorize the release of \$7,500.00 for the 2016 Peach Festival. (A copy of said Agreement is attached to Page 397, Minutes Book I, for future reference.)

4. Letter Requesting Assistance - Middle Georgia Regional Commission: Marcia W. Johnson, County Administrator, has asked that the Board send a letter to the Middle Georgia Regional Commission requesting assistance and support for the I-75 Corridor Council, a multi-jurisdictional effort facilitated by Flint Energies. Activities may include, but are not limited to, GIS data collection, mapping, analysis, planning assistance, and business analyst reports.

ACTION REQUESTED: To approve sending a letter to the Middle Georgia Regional Commission requesting assistance and support for the I-75 Corridor Council and to authorize the Chairman to sign the letter on behalf of the Board of Commissioners.

5. Dilapidated Housing Removal Ordinance - Planning & Zoning: Rickey Blalock, Zoning Administrator, has advised that the Code Enforcement Department received complaints on four properties claiming that they were nuisances and unfit for human habitation. Site visits were made to these properties, and it was found that they were indeed unfit. Notices were sent to the property owners that a hearing would be held to determine the fate of the properties. Hearings were held on December 28, 2015, and January 6, 2016, and it was determined that only one of the properties (225 San Michael Drive) could be repaired at a reasonable cost as per Section 26-39 of the Peach County Code of Ordinances (Determination; order to abate). The other three structures cannot be repaired at reasonable costs in relation to their value. Following the hearings, property owners were directed to remove or demolish the structures by February 22, 2016. The only property not represented at the scheduled hearings was 317 Vinson Road. However, a certified letter with detailed information about the scheduled hearing was sent and received by the listed property owner. The other two property owners were present and advised of the County's process and intent. As of this date, property owners of the following properties have failed to comply with orders to abate:

307 Beverly Street
Map F01F, Parcel 032
Owner of Record: Julius & Emma Kate Williams
300 Benjamin Street
Fort Valley, Georgia 31030

7118 Peach Parkway
Map 044D, Parcel 019
Owner of Record: Annie Turner
c/o Gayle Borah
1255 John E. Sullivan Road
Byron, Georgia 31008

317 Vinson Road
Map 022, Parcel 015
Owner of Record: Bernie Singletary
309 Ussery Street
Bowie, Texas 76230-5413

Mr. Blalock is recommending that the Board enact an ordinance to demolish and remove the three existing above stated structures per the Peach County Code of Ordinances, Section 26-41. Removal or demolition.

ACTION REQUESTED: To approve an Ordinance to remove the above listed dilapidated housing as outlined in the Peach County Code of Ordinances, Article II, Nuisances, Section 26-36, for the unincorporated areas of Peach County, Georgia, to have dilapidated structures demolished and removed from the above stated properties. *(Item moved to Old Business #8 for further discussion.)*

6. Removal of Mobile Homes from the Digest - Tax Commissioner: W. L. Brown, Tax Commissioner, has submitted a list dated February 25, 2016, of additional mobile homes that are no longer in the County but are still on the digest as verified by field work performed by the Assessors' Office.

ACTION REQUESTED: To approve the removal of the mobile homes on the list provided by W.L. Brown dated February 25, 2016, from the digest, which reflects the removal of \$8,258.58 in taxes, penalties, and interest, bringing the cumulative total to \$296,219.45. *(Item moved to Old Business #9 for further discussion.)*

7. 2016 Statewide Mutual Aid Agreement - EMA: Jeff Doles, Fire Chief/EMA Director, advised that the State of Georgia has requested that the Statewide Mutual aid and Assistance Agreement be updated due to the old agreement

being expired. The agreement is required to keep Peach County eligible to receive state and federal funds in the event of a state of emergency or disaster.

ACTION REQUESTED: To approve the Georgia Emergency Management Agency-Homeland Security Statewide Mutual Aid and Assistance Agreement between Peach County and the State of Georgia, and to authorize the Chairman to sign the agreement on behalf of the Board of Commissioners. (A copy of said Agreement is attached to Page 396, Minutes Book I, for future reference.)

- 8. Request to Solicit Bids - Access Control System E911 - Information Technology: Rich Bennett, CIS Manager, advised that the Georgia Bureau of Investigation (GBI) recently conducted their Georgia Crime Information Center (GCIC) audit of the E911 Center and found deficiencies with the physical security and has mandated installation of an access control system for doors at the E911 Center. Mr. Bennett has requested to solicit bids to install an access control system to secure four (4) doors within the E911 Center and one (1) door that accesses the Commissioners' Office.

ACTION REQUESTED: To approve the request from Rich Bennett, CIS Manager, to solicit bids for the purchase and installation of an access control system to secure four (4) doors within the E911 Center and (1) door that accesses the Commissioners' Office.

- 9. Sealed Bid #16-015 - Baseball Scoreboards North & South Peach Parks - Recreation: David Parrish, Recreation Director, has advised that the following bids were received to purchase baseball scoreboards for North and South Peach Recreation Parks:

Visua Corporation Atlanta, GA	\$21,053.48
BSN Davie, FL	\$18,138.93
Electro-Mech Wrightsville, GA	\$17,488.00
Daktronics Brookings, SD	\$17,534.00

Mr. Parrish has recommended the low bid received from Electro-Mech in the amount of \$17,488.00

ACTION REQUESTED: To accept the recommendation from David Parrish, Recreation Director, to approve the low bid received from Electro-Mech in the amount of \$17,488.00 to purchase baseball scoreboards for North and South Peach Recreation Parks.

- 10. Request to Solicit Bids - Turnout Gear – Fire Department: Jeff Doles, Fire Chief/EMA Director, has requested to solicit bids to purchase twelve (12) sets of bunker gear for FY2016.

ACTION REQUESTED: To accept the request from Jeff Doles, Fire Chief/EMA Director, to solicit bids to purchase twelve (12) sets of bunker gear as approved in the FY2016 Budget.

- 11. Request to Approve Quote for Public Works Work Order and Asset Management Software - Public Works: Paul Schwindler, Public Works Director, advised that Public Works has reviewed multiple software packages to help with management of Assets, Fleet Maintenance, and Work Orders in the Public Works Department. After many demonstrations, webinars, and online tours of various packages, the following quotes were received from companies that came closest to meeting the department's needs:

Company	Set Up Fee/ Software Cost	Total Annual Cost	Total Initial Cost	Cloud Based Storage	Module Functions	Company Location
iWorQ	\$2,750	\$9,000	\$11,750	10 GB Max	I-Bing Map Overlay ESRI Shp Files Unlimited Support Unlimited Training (Phone, Online, Written Manuals)	Salt Lake City, UT
Thingtech	\$3,760	\$9,800	\$13,560	Unlimited	Unlimited Support (Phone Online) Web based Training	Atlanta, GA
Beehive	\$4,000	\$14,500	\$18,500	Unlimited	Web based Service request in Development, Unlimited Phone Based Support Unlimited Web based/Onsite training	Lincoln, NE
Pub Works	\$7,575 \$15,750	\$3,115	\$23,325	Unlimited	Unlimited Phone based support, 3 day onsite training	Snowmass Village, CO

Mr. Schwindler advised that both of the two low bidders provided software packages that would meet the needs for Public Works. However, he has recommended accepting the quote from Thingtech in the amount of \$13,560.00 because this software also has the capability to assist the Finance Department with an improved Asset Management program. Mr. Schwindler also requested the following budget amendment to appropriate the balance of funding needed to purchase the software:

<u>Budget Amendment - General Fund - CIS - FY2016</u>			
100.5.1599.57.9000	From:	Contingency	\$ 3,860
100.5.1535.54.2400	To:	Capital - Computer Equipment	\$ 3,860

ACTION REQUESTED: To accept the recommendation from Paul Schwindler, Public Works Director, to approve the quote from Thingtech in the amount of \$13,560.00 for Public Works Work Order and Asset Management Software and to approve the above stated budget amendment to appropriate the balance of funding needed to purchase the software. *(Item moved to Old Business #6 for further discussion.)*

12. **Smyrna Church Road Borrow Pit Agreement Renewal - Road Department:** Paul Schwindler, Public Works Director, has presented a renewal for the Smyrna Church Road Borrow Pit Contract Agreement between Peach County and Mr. Joe Collins. Mr. Collins has proposed no increase in the cost of the soil, which will remain at \$2.25 per cubic yard with a minimum purchase of \$3,500.00 of soil over the period of the contract.

ACTION REQUESTED: To approve the Smyrna Church Road Borrow Pit Agreement Renewal between Peach County and Mr. Joe Collins for the period January 1, 2016, through December 31, 2016, at \$2.25 per cubic yard, with the County agreeing to a minimum purchase of \$3,500.00 over the agreement period, and to authorize the Chairman to sign the Agreement renewal on behalf of the Board of Commissioners. *(Item moved to Old Business #10 for further discussion.)*

13. **Request to Amend Building Maintenance Supervisor Job Description - Public Works:** Paul Schwindler, Public Works Director, has requested approval to amend the Crew Supervisor/Building Maintenance job description to remove the following minimum qualification:

"Must possess and maintain one of the following: an Unrestricted Master Electrician license issued by the State of Georgia, an Unrestricted Conditioned Air license issued by the State of Georgia, or Master Plumber Unrestricted license issued by the State of Georgia."

Mr. Schwindler advised that this change will help to increase the number of applicants and enable him to successfully fill the vacant position. He has also requested to re-advertise the position with these changes in place.

ACTION REQUESTED: To accept the request from Paul Schwindler, Public Works Director, to amend the Building Maintenance/Crew Supervisor job description to remove the minimum requirements as specified above and to proceed with re-advertising the position with a new job description.

Commissioner Smith requested that Consent Agenda Items #5, #6, and #12 be moved to Old Business for further discussion. Commissioner Lewis advised that Item #11 also needs to be removed from the consent agenda, and moved the approval of the Consent Agenda except for Items #5, #6, #11, and #12, all of which should be added to the Regular Agenda under Old Business. Commissioner Hill seconded the motion. Motion carried unanimously.

AGENDA:

Commissioner Hill moved to approve the Regular Agenda with the following additions: Under Appearances, add Item #1. Mrs. Annie Johnson – 2016 Election Cycle. Under Old Business, add Item #4 – Request for Proposals – Architect for Health Department CDBG Project – Kimberly Lowe, Middle GA Regional Commission; Item #5 – Memorandum of Agreement – GA DOT Safety Grant; Item #6 – Consent Agenda Item #11 – Public Works Work Order and Asset Management Software; Item #7 – Budget Transfers – Commissioner Smith and Commissioner Lewis; Item #8 – Consent Agenda Item #5 – Dilapidated Housing Ordinance; Item #9 – Consent Agenda Item #6 – Removal of Mobile Homes from Tax Digest; Item #10 – Consent Agenda Item #12 – Smyrna Church Road Agreement Renewal. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

MINUTES:

Regular Meeting – February 9, 2016 – Commissioner Hill moved to approve the minutes as presented. Vice Chairman Moseley seconded the motion, and the motion carried unanimously.

ANNOUNCEMENTS & UPDATES:

Commissioner Smith announced that State Representative Patty Bentley is scheduled to speak at the Saint Peter African Methodist Episcopal Church at 2:00 p.m., Sunday, March 20, 2016. The Women's Progressive Club Ministry has extended an invitation to the local churches and their guests to hear Representative Bentley's presentation of "A Salute to Caregivers."

APPEARANCES:

Mrs. Annie Johnson, a temporary worker in the Elections Office, addressed the Board to express her concerns about what she felt were inconsistencies between how certain things are being handled concerning the Elections Office as compared to the way they were handled when the previous Elections Supervisor was still employed with the County. She stated that there had been a problem getting postage in a timely manner to mail out absentee ballots by 5:00 p.m. She recalled that the previous Elections Supervisor had rolls of stamps available to mail out the ballots and that they have had to purchase stamps themselves to have postage available to make the mailing deadlines. Mrs. Johnson also stated that certain members of the Board of Elections and Registration had been verbally abusive to her supervisor, Marsha Gosier. Further, Mrs. Johnson stated that they need poll workers who are more dedicated to the job and who do not complain about the required training. She advised that the current poll workers are under trained and cannot or will not complete the required paperwork at the end of the election day.

OLD BUSINESS:

Ms. Clarice Davis, Purchasing Manager, presented quotes received for uniform baseball shirts for Recreation programs, as follows:

Peach T Gallery Fort Valley, GA	\$ 9,435.15
On The Mark Byron, GA	\$10,281.00
The Ink Spot Warner Robins, GA	\$ 8,940.00

Ms. Davis advised that the quote provided by The Ink Spot is still the lowest quote after applying the standard local preference reduction to the quotes provided from Peach County businesses. Mr. David Parrish, Director of Recreation, was present and recommended the low bid from The Ink Spot in the amount of \$8,940.00. He stated that their work had been quite satisfactory in the past. Commissioner Lewis moved to accept the recommendation of David Parrish, Recreation Director, and approve the low quote submitted by The Ink Spot in the amount of \$8,940.00. Vice Chairman Moseley seconded the motion, and the motion carried unanimously.

Ms. Michaela Jones, Assistant Finance Director, addressed the Board and advised that the Tyler Connect 2016 annual conference is scheduled for May 1-4, 2016, in Phoenix, Arizona. She stated that the training provided at this conference would provide an opportunity to discover new ways to boost productivity and usage of our Incode computer operations in finance, payroll, and human resources. She stated that there are still many capabilities in our Incode software that have not yet been utilized which will be available to the County once needed training is obtained in these areas. Her request was to allow Annette Crawford, Human Resources Manager, Janet Smith, Accounting Technician II, and herself to attend the conference. The estimated cost to attend for all three participants should not exceed \$4,502.00. She added that Rich Bennett, IT Manager, has also requested to attend the conference, but funding for his attendance will come from his training funds in division 1535. Commissioner Hill moved to approve the request to allow Michaela Jones, Annette Crawford, and Janet Smith to attend the Tyler Connect 2016 conference May 1-4, 2016, in Phoenix, Arizona, and to also approve Rich Bennett, IT Manager, to attend with funding for his costs to come from division 1535, as requested. Commissioner Lewis seconded the motion. Motion carried unanimously.

Ms. Michaela Jones, Assistant Finance Director, made a request to close the 2012 CDBG bank account at the end of March 2016. This account was established for processing the grant funds applied to pay for the hookups in the CDBG approved target area of the Southwest Peach County Sanitary Sewer Project, Phase 1. She stated that the final reimbursement of \$196,970.50 is expected by the end of the week of March 7th, and once received, the bank account will no longer be needed. Vice Chairman

Moseley moved to approve closing the 2012 CDBG bank account effective March 31, 2016, as requested. Commissioner Hill seconded the motion. Motion carried unanimously.

Ms. Kimberly Lowe with the Middle Georgia Regional Commission presented the scoring sheets for the architectural services Statement of Qualifications submitted for the CDBG project for the building improvements at the Peach County Health Department, as prepared by the evaluation committee including herself, Clarice Davis, Peach County Purchasing Manager, and Paul Schwindler, Peach County Public Works Director. The firms that responded to the Request for Qualifications are:

Architectural Firm	Average Score
JMA Architecture, Inc. Perry, GA	67.8
DeLoach Architects, PC Macon, GA	60.8
Carter-Watkins Associates Monroe, GA	86.5

Ms. Lowe advised that the scoring committee was recommending Carter-Watkins Associates for approval to prepare the pre-construction plans and provide cost estimates for the CDBG application for building improvements at the Peach County Health Department. She stated that Carter-Watkins had considerable experience in completing the architectural work for CDBG projects including the Phoenix Center Mental Health Facility which is adjacent to the Health Department. If the CDBG Grant application is approved, the architectural firm selected would then prepare the final design, plans, and specifications, as well as prepare all bid and contract documents. They would also supervise the construction through close-out and final inspection of the project. Vice Chairman Moseley moved to approve Carter-Watkins for the architectural work required for the CDBG Grant project to upgrade the Peach County Health Department building. Commissioner Hill seconded the motion. Motion carried 4-0, with Commissioner Smith abstaining due to a conflict of interest created by his serving on both the Board of Health and the Board of Commissioners.

Paul Schwindler, Public Works Director, advised the Board that Peach County has been awarded a Safety Grant through the Georgia Department of Transportation with an estimated value of \$230,000.00. GA DOT will let the contracts that will provide the County with updated signs, striping, and crack sealing. Mr. Schwindler presented a Memorandum of Understanding that outlines the County's responsibility in the project, which includes clipping the shoulders, debris removal, and removal and disposal of existing signs and posts at no cost to the GA DOT. Commissioner Lewis moved to approve the Memorandum of Understanding as presented and to authorize the Chairman to sign the document on behalf of the Board of Commissioners. Commissioner Hill seconded the motion. Motion carried unanimously. (A copy of said Memorandum of Understanding is attached to Page 395, Minutes Book 1, for future reference.)

Paul Schwindler, Public Works Director, addressed the Board concerning an issue that has come up with the Public Works Work Order and Asset Management Software Program provided by Thingtech as recommended at the Work Session on March 1, 2016. This item had been sent to the Consent Agenda for approval, but the vendor has made known that a limitation of permits for using the program that had been presented in their original proposal would still stand although the limitation had not been restated in their final proposal. Mr. Schwindler advised that he had been able to get them to increase the number of permits from six (6) to ten (10), which would be enough for his office and finance, but it would not provide the unlimited permitting to make the program universally helpful to all departments. Also, during the process of trying to negotiate the number of permitted users, he had found Thingtech to be less than responsive in how quickly they return telephone calls and email communications. Mr. Schwindler reminded the Board that the programs offered by Thingtech and IWORq were equally beneficial for Public Works operations. However, he had recommended Thingtech because of the fixed asset tracking capabilities that would be beneficial to finance. He has spoken with Michaela Jones, Assistant Finance Director, who has advised that she can use the IWORq program in conjunction with MS Excel to perform the calculations she needs, and assured him that she would have no objection if he felt he needed to change his recommendation to a different software program to purchase. Therefore, Mr. Schwindler recommended no longer considering the purchase of Thingtech, and asked the Board to consider purchasing the IWORq software program for \$11,750.00, which includes a \$2,750.00 set up fee and an annual fee of \$9,000.00. If approved, Mr. Schwindler advised that the requested budget

amendment to pay the balance of funding needed to purchase the software can be reduced from \$3,860.00 to \$2,050.00, as follows:

Budget Amendment - General Fund - CIS - FY2016

100.5.1599.57.9000	From: Contingency	<u>\$ 2,050</u>
100.5.1535.54.2400	To: Capital - Computer Equipment	<u>\$ 2,050</u>

Commissioner Lewis moved to accept Paul Schwindler's amended recommendation to purchase the IWORq Public Works Work Order and Asset Management Software Program at a cost of \$11,750.00, to approve the above stated budget amendment, and to authorize the Chairman to sign the iWORq Quotation Acceptance on behalf of the Board of Commissioners as requested. Commissioner Hill seconded the motion. Motion carried unanimously. (A copy of said Quotation Acceptance is attached to Page 394, Minutes Book I, for future reference.)

Ms. Michaela Jones, Assistant Finance Director, presented the following budget transfers for Board consideration:

Budget Transfer - General Fund - FY2016 - Commissioner Smith

100.5.1103.52.3700	From: Education & Training	<u>\$ 60</u>
100.5.1103.52.3500	To: Travel	<u>\$ 60</u>

Budget Transfer - General Fund - FY2016 - Commissioner Lewis

100.5.1104.52.3700	From: Education & Training	<u>\$ 200</u>
100.5.1104.52.3500	To: Travel	<u>\$ 200</u>

Vice Chairman Moseley moved to approve the above stated budget transfers as requested. Commissioner Hill seconded the motion. Motion carried unanimously.

Commissioner Smith stated that he was unable to attend the Work Session on March 1st, and asked to discuss Consent Agenda Item #5 concerning the Dilapidated Housing Removal Ordinance. Commissioner Lewis responded and stated that Rickey Blalock, Zoning Administrator, had addressed the Board and advised that four (4) properties had been reported as nuisances as outlined in the Peach County Code of Ordinances. Mr. Blalock had completed site visits of these properties, and determined that only one of the properties could be repaired at a reasonable cost as per Section 26-39 of the Code. The other three (3) properties were found to be unfit, and the structures on the properties would need to be demolished. They are:

307 Beverly Street
Map F01F, Parcel 032
Owner of Record: Julius & Emma Kate Williams
300 Benjamin Street
Fort Valley, Georgia 31030

7118 Peach Parkway
Map 044D, Parcel 019
Owner of Record: Annie Turner
c/o Gayle Borah
1255 John E. Sullivan Road
Byron, Georgia 31008

317 Vinson Road
Map 022, Parcel 015
Owner of Record: Bernie Singletary
309 Ussery Street
Bowie, Texas 76230-5413

He stated that all of the required processes outlined in the Ordinance have been completed, and the next step will be for the Board to adopt the requested Dilapidated Housing Removal Ordinance to proceed with having the structures taken down. A tax lien will be placed on the properties for the cost the County will incur for demolishing and removing the debris from the properties. Mr. Blalock has worked with Tax Commissioner W. L. Brown to arrange for the property owners to reimburse the County over a three (3) year period of time for the cost of demolition and debris removal.

Commissioner Smith asked County Attorney Jeff Liipfert if the County had the authority to take this kind of action against the property owners. Mr. Liipfert advised that the process outlined in the County's Code of Ordinances for removal of dilapidated housing is a mirror image of state law and that the County does have the authority to take this action.

Commissioner Smith asked if the property owners were in agreement. Marcia Johnson, County Administrator, advised that Mr. Blalock had held two public hearings, one at the end of December 2015 and the other in early January 2016, and two of the three property owners were present. The third had been contacted by certified mail concerning the proposed action. The property owners have been advised of their legal and financial responsibility for paying these costs and were glad to be given an option to reimburse the County over three years rather than having to pay for the demolition and removal all at one time. After a brief discussion concerning options for contacting property owners immediately following fire events prior to their receipt of insurance proceeds for damage to structures, Commissioner Lewis moved to adopt the Dilapidated Housing Removal Ordinance as presented. Vice Chairman Moseley seconded the motion. Motion carried unanimously. (A copy of said Ordinance is attached to Page 393, Minutes Book I, for future reference.)

Commissioner Lewis explained that Consent Agenda Item #6 presented a listing dated February 25, 2016, provided by Tax Commissioner W. L. Brown of additional mobile homes that have been removed from the County as determined by field work performed by the Assessors' Office. Tax Commissioner Brown has asked Board approval to have these mobile homes removed from the tax digest. The listing provided indicates a removal of \$8,258.58 in taxes, penalties, and interest, bringing the cumulative total to \$296,219.45. Commissioner Lewis moved to approve the request of Tax Commissioner W. L. Brown and approve the removal of the mobile homes reflected on the listing dated February 25, 2016, from the tax digest. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

Mr. Paul Schwindler, Public Works Director, addressed the Board concerning Consent Agenda Item #12 for the requested approval of the Smyrna Church Road Borrow Pit Agreement Renewal. Mr. Swindler advised that this agreement with the property owner, Mr. Joe Collins, has provided a great deal of dirt material for a number of projects and will still be needed for additional projects over the coming year. He stated that Mr. Collins has not requested an increase in the cost per ton. As indicated in the previous agreement, the renewal agreement does indicate that the County has guaranteed a minimum purchase over the course of the agreement of \$3,500.00, which Mr. Schwindler feels will be easily exceeded. Commissioner Hill moved to approve the Smyrna Church Road Borrow Pit Agreement Renewal with Mr. Joe Collins as requested, and to authorize the Chairman to sign the Agreement Renewal on behalf of the Board of Commissioners. Vice Chairman Moseley seconded the motion. Motion carried unanimously. (A copy of said Agreement renewal is attached to Page 392, Minutes Book I, for future reference.)

Commissioner Lewis moved to go into an Executive Session at 7:08 p.m. for a Personnel Matter. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

--EXECUTIVE SESSION--

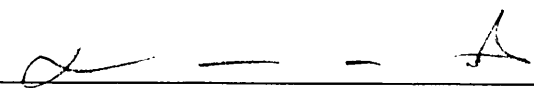
Commissioner Lewis moved to leave the Executive Session at 7:44 p.m. and return to the Regular Session. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

Commissioner Lewis moved to accept the recommendation of Paul Schwindler, Public Works Director, and Annette Crawford, Human Resources Manager, to upgrade one of the Building Maintenance positions to a newly created Senior Building Maintenance position to be paid on Pay Level 12, and to approve the promotion of Mr. Marcal Knolton into the new position effective the beginning of the next two week pay cycle at Pay Level and Step 12-3(B). Commissioner Hill seconded the motion. Motion carried unanimously.

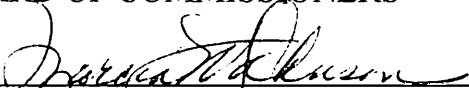
There being no further business to come before the Board at this Regular Meeting on this date, Commissioner Hill moved to adjourn at 7:47 p.m. Commissioner Lewis seconded the motion, and the motion carried unanimously.

Meeting adjourned.

April 12, 2016
APPROVED:


CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS

BY: 
COUNTY ADMINISTRATOR

STATE OF GEORGIA
COUNTY OF PEACH

AFFIDAVIT OF CHAIRMAN

Melvin E. Walker, Jr., Chairman of the Peach County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

The Peach County Board of Commissioners met in a duly advertised meeting at 6:00 p.m., Tuesday, March 8, 2016.


During such meeting, the Board voted to go into closed session.

The Executive Session was called to order at 7:08 p.m.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:


- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 12th day of April, 2016.



 Melvin E. Walker, Jr., Chairman
 Peach County Board of Commissioners

Sworn to and subscribed before me this 12th day of April, 2016.



 Notary Public
 My Commission Expires June 30, 2019

WORK SESSION
 Peach County Board of Commissioners
 4:00 p.m., Tuesday, March 22, 2016

The Peach County Board of Commissioners held a work session at 4:00 p.m., Tuesday, March 22, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Commissioner Lewis in attendance. Chairman Walker opened the work session and welcomed those present. The purpose of the work session was to meet with Mr. Clay Pilgrim with Rushton & Company, LLC, to discuss Peach County's Annual Financial Report for the period ending September 30, 2015.

The work session adjourned at 4:48 p.m.



 COUNTY ADMINISTRATOR Date

CALLED MEETING
 Peach County Board of Commissioners
 5:00 p.m., Tuesday, March 22, 2016

The Peach County Board of Commissioners held a Called Meeting at 5:00 p.m., Tuesday, March 22, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance. Chairman Walker opened the Called Meeting and welcomed those present.

Ms. Kimberly Lowe with the Middle Georgia Regional Commission addressed the Board with two resolutions representing two options for the CDBG application for renovations at the Peach County Health Department. A resolution is required to provide the Board's authority to submit the CDBG application. The Professional Architectural Report provided by Carter-Watkins Associates provided one option at a total cost of \$526,000.00, which would include roof replacement and renovations to the facility interior and the building façade. The second option provided by Carter-Watkins Associates reflected a total cost of \$752,000.00, which included roof replacement, renovations to the facility interior, renovations to the building façade, and a building addition for classroom/training space as well as a kitchen and staff bathroom facilities. Both resolutions would be seeking grant funding of

\$500,000.00, the maximum grant allowable through the CDBG Program, with the County committing to fund the balance above \$500,000.00.

Mr. Paul Schwindler, Public Works Director, addressed the Board and advised that he had been reviewing the information provided by Carter-Watkins Associates and had been speaking with one of their representatives, and they feel they can rework the plans to meet the needs expressed by the Health Department. He stated that a significant amount of savings can be obtained by relocating designated spaces, which would reduce the amount of plumbing work that would be required as well as reduce the number of walls that would have to be torn down and reconstructed. Mr. Schwindler recommended that the Board approve the resolution representing the project costing a total of \$526,000.00 with the understanding that he would continue to work with the architect to set a final design that would fit in the reduced budget while still addressing the needs of the Health Department.

Commissioner Lewis moved to accept Mr. Schwindler's recommendation and approve the resolution giving the Board's authorization to submit a CDBG application for renovations at the Peach County Health Department with a total project cost of \$526,000.00, with the County committing to fund \$26,000.00 of the project and to authorize the Chairman to sign the resolution on behalf of the Board of Commissioners. Vice Chairman Moseley seconded the motion. Motion carried 4 to 0. Commissioner Smith abstained due to a potential conflict of interest created by his serving on the Peach County Health Board and the Board of Commissioners. (A copy of said Resolution is attached to Page 391, Minutes Book I, for future reference.)

Ms. Kimberly Lowe then presented a Memorandum of Intent (MOI) between the Middle Georgia Regional Commission and Peach County establishing Peach County's intent to have the Middle Georgia Regional Commission provide administrative services concerning the CDBG grant if approved, and agreeing to enter into a Memorandum of Agreement for these services once the CDBG grant award is made. Commissioner Lewis moved to approve the Memorandum of Intent as presented and to authorize the Chairman to sign the document on behalf of the Board of Commissioners. Commissioner Hill seconded the motion. Motion carried 4 to 0. Commissioner Smith abstained. (A copy of said Memorandum of Intent is attached to Page 390, Minutes Book I, for future reference.)

Marcia Johnson, County Administrator, presented a requested budget amendment to provide additional funding for Commissioner Smith to attend the ACCG Annual Conference in April 2016 and to provide funding for travel expenses to the remaining Middle Georgia Consortium meetings for the remainder of the FY2016 Budget year, as follows:

<u>Budget Amendment - General Fund - FY2016 - Commissioner Smith</u>			
100.5.1599.57.9000	From:	Contingency	\$ 1,000
100.5.1103.52.3700	To:	Education & Training	\$ 900
100.5.1103.52.3500	To:	Travel	\$ 100
			<u>\$ 1,000</u>

Commissioner Hill moved to approve the budget amendment as presented. Vice Chairman Moseley seconded the motion. Motion carried 4-0. Commissioner Smith abstained.

Paul Schwindler, Public Works Director, presented a requested budget transfer in the FY2016 Stormwater Budget to realign appropriations to allow the Stormwater Manager to attend training needed to maintain her Certified Flood Plain Manager Certification, as follows:

<u>Budget Amendment - Solid Waste Fund - FY2016 - Stormwater</u>			
540.5.4450.52.2230	From:	Stormwater & Drainage	\$ 2,250
540.5.4450.52.3700	To:	Education & Training	\$ 2,000
540.5.4450.52.3500	To:	Travel	\$ 250
			<u>\$ 2,250</u>

Mr. Schwindler advised that the requested transfer was budget neutral and would not reflect an increase in the overall budget. Vice Chairman Moseley moved to approve the budget transfer as requested. Commissioner Hill seconded the motion. Motion carried unanimously.

Marcia Johnson, County Administrator, presented a request on behalf of Jeff Doles, Fire Chief/EMA Director, asking that the Board approve sending a letter requesting the assistance of the Middle Georgia Regional Commission in preparing a FEMA Fire Safety Education Grant for 2016. The grant would

require a 10% match from the County. However, the awards will not be announced until September 2016, and the match could be included in the FY2017 Budget if the grant is approved. He is seeking a \$75,000.00 grant to be used to purchase 250 smoke detectors and a Fire Safety House that will be used for Public Fire Safety Education. Commissioner Lewis moved to approve sending a letter to the Middle Georgia Regional Commission requesting assistance in preparing a FEMA Fire Safety Education Grant for 2016 and to authorize the Chairman to sign the letter on behalf of the Board of Commissioners. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

Marcia Johnson, County Administrator, presented a request made by Lana Taylor with Naylor Association Solutions, who is working with the Association of County Commissioners of Georgia to sell ads for the annual "County Excellence Awards" magazine that will be released in June 2016. The costs of the different options are:

- \$1,569.50 – Full Page Color
- \$1,099.50 – 1/2 Page Color
- \$ 499.50 – 1/4 Page Color
- \$ 329.50 – 1/8 Page Color

After a brief discussion, Commissioner Lewis moved to not participate in the "County Excellence Awards" magazine ad purchase due to the high cost of the ads and the limited circulation of the publication. Commissioner Hill seconded the motion. Motion carried unanimously.

There being no further business to come before the Board at this Called Meeting, Commissioner Hill moved to adjourn at 5:20 p.m. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

Meeting adjourned.

April 12, 2016
 APPROVED: _____

 CHAIRMAN

PEACH COUNTY
 BOARD OF COMMISSIONERS
 BY: _____
 COUNTY ADMINISTRATOR

PUBLIC HEARING – 2016 JOINT COMPREHENSIVE PLAN UPDATE
 Peach County and the Cities of Fort Valley and Byron
 5:30 p.m., Tuesday, March 22, 2016

The Peach County Board of Commissioners hosted a Public Hearing at 5:30 p.m., Tuesday, March 22, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, to discuss the update to the Peach County Joint Comprehensive Plan, including the opportunities for public participation and input on the proposed planning process. Mr. Cam Yearty and Ms. Kimberly Lowe with the Middle Georgia Regional Commission were present to facilitate the hearing. Those attending the Public Hearing were:

BOARD OF COMMISSIONERS:

- Chairman Melvin Walker
- Vice Chairman Martin Moseley
- Commissioner Betty C. Hill
- Commissioner Roy Lewis

PEACH COUNTY DEVELOPMENT AUTHORITY

- Executive Director B. J. Walker
- Project Manager Jill Bowen

COMMISSIONERS' OFFICE STAFF:

- County Administrator Marcia Johnson
- IT Manager Rich Bennett
- Public Works Director Paul Schwindler
- Purchasing Manager Clarice Davis

HONORED GUESTS:

- Mr. Ralph Lambert
- Ms. Kathie Lambert
- Mr. Victor Kulkosky
- Ms. Ernestine Taylor
- Ms. Xaviour Tucker
- Mr. Alre' Horton
- Ms. Tisa Horton
- Mr. Tom Morrill

Mr. Yearty welcomed all those in attendance and explained that Peach County and the Cities of Fort Valley and Byron are beginning the process of updating their Joint Comprehensive Plan. He explained that the Comprehensive Plan is required to undergo an update every five years, and the Georgia Department of Community Affairs sets the rules for the update process. The Comprehensive Plan is

intended to serve as a 20-year policy guide for the physical development and redevelopment of the County. The goal is to assess existing conditions, project future trends, develop strategies and goals, and create a work program to achieve the goals. The process requires extensive public participation to be successful, and being current with the Comprehensive Plan is one of the requirements of maintaining Qualified Local Government status.

Mr. Yearty provided an update of the process completed thus far. The Steering Committee had held their first meeting. The Steering Committee reviewed the existing land use maps and provided comments. Mr. Yearty noted that these maps are available for review at the following web address: <http://www.mgrcmaps.org/peachcounty/landuse>. Also, the Steering Committee decided to pursue the following planning elements:

Land Use	Community Work Program
Needs and Opportunities	Transportation
Community Goals	Housing
Economic Development	

Ms. Kimberly Lowe discussed the timeline for the plan update. After the first public hearing, the Steering Committee would continue to meet once per month (or more, depending on need). A draft of the Comprehensive Plan will receive public comment at a second public hearing to be held prior to October 31, 2016. After any comments are addressed, the updated drafts will be reviewed by the Middle Georgia Regional Commission and the Department of Community Affairs. Local adoption will take place by February 7, 2017, with a certification deadline of February 28, 2017.

Ms. Lowe then described the composition of the Steering Committee and passed out copies of the current list of Committee members. Ms. Lowe asked for input from the public hearing attendees of other persons or organizations that would be helpful to be included on the Steering Committee. A number of names were discussed, and Mr. Yearty spoke individually with attendees and collected contact information for those persons mentioned. Ms. Lowe also mentioned the methods that would be used to inform the general public of the Steering Committee meetings, which included the websites for the Middle Georgia Regional Commission, Peach County, and the Cities of Byron and Fort Valley. As was done for the first public hearing, the second public hearing will be announced in the County's legal organ, the Leader Tribune. Finally, flyers will be created for the Steering Committee meetings to be placed at public spaces around the County.

Mr. Yearty asked those present if there were any further comments or questions for discussion at the public hearing. There being none, the public hearing closed at 5:53 p.m.

Marcia Johnson 4-6-2016
 COUNTY ADMINISTRATOR Date

PERSONNEL HEARING
 Peach County Board of Commissioners
 10:00 a.m., Wednesday, March 23, 2016

The Peach County Board of Commissioners held a Personnel Hearing to hear a request submitted pursuant to the Peach County Grievance Policy, Peach County Personnel System, ARTICLE VI, GRIEVANCE PROCEDURE, Page 17. All Commissioners except Commissioner Hill were in attendance. Chairman Walker advised that the hearing had been requested by Mr. Melvin Self to appeal his termination of employment from the Peach County Road Department effective January 18, 2016.

Chairman Walker advised that Ms. Hazel Farmer, Court Reporter, was present to record the proceedings. He further indicated that County Administrator Marcia Johnson, Public Works Director Paul Schwindler, Human Resources Manager Annette Crawford, Mr. Melvin Self, and Mrs. Carolyn Self were in attendance.

Chairman Walker requested a statement from Annette Crawford, Human Resources Manager, outlining the series of events that led to the hearing of this matter.

Ms. Crawford addressed the Board and provided a timeline of events which began on December 21, 2015, when Mr. Self's name was randomly selected for drug screening pursuant to County policy. Testing was performed by Mr. Jonathon Pitts with Macon Occupational Medicine. Ms. Crawford

advised that on December 28, 2015, she received a telephone call from Mr. Pitts advising that he needed to speak with Mr. Self concerning any medications he might be taking. On December 30, 2015, Ms. Crawford made contact with Mr. Self who advised he would call Mr. Pitts at Macon Occupational Medicine. On January 4, 2016, Mr. Self was contacted by Dr. Hogan, Medical Review Officer with Macon Occupational Medicine, and advised Mr. Self that his test results indicated a presence of opiates-codeine in his system and asked if he had a prescription for this type of medication. Mr. Self advised Dr. Hogan that he did not have a prescription for this, but his wife did have a prescription. Mr. Self was advised as to his rights to have the split test conducted, and Mr. Self advised he would get back with him within 72 hours. On January 5, 2016, Mr. Self met with Ms Crawford and Marcia Johnson, County Administrator, at which time Mr. Self stated that he had taken his wife's medication accidentally. He stated that he was complaining of shoulder pain and asked his wife to get him something for pain. He stated that he thought he was taking Tylenol, when in fact he was taking his wife's prescription for Tylenol-3. Because Mr. Self had admitted to having taken the Tylenol-3, he advised Macon Occupational Medicine on January 6, 2016, that he was not going to proceed with having the split sample tested. On January 12, 2016, Ms. Crawford received a copy of a letter provided to Mr. Self by Public Works Director Paul Schwindler that he was being placed on unpaid administrative leave pursuant to an apparent violation of the Peach County Substance Abuse Policy, Section 5.0 Prohibited Conduct, 5.1 Manufacture, Trafficking, Possession, and Use, and that he would be provided a hearing on January 18, 2016 to present any additional evidence or information that should be considered prior to a final decision being made concerning his possible termination of employment from Peach County. Mr. Self did not present any additional information on January 18, 2016, and his termination of employment became effective on that date. On January 29, 2016, Mr. Self sent a letter to Ms. Crawford requesting a termination appeal hearing.

Chairman Walker asked Mr. Self to step forward to make a statement concerning the events that led to the Personnel Hearing and to present any additional information he felt would be beneficial to the Board in reaching a decision concerning his appeal.

Mr. Melvin Self addressed the Board and advised that this was simply a mistake. He generally takes Tylenol-Arthritis and asked his wife to bring him some Tylenol for the shoulder pain he was experiencing during the weekend before the random drug screen was conducted. He stated that his wife accidentally got the medication from her prescription bottle rather than his and gave him the medication. He said that his wife told him the following day that she had realized that she had accidentally given him the wrong medication. Mr. Self advised that he now has his own prescription for Tylenol-3 but has not had the prescription filled. He showed the prescription to the Board.

Mrs. Carolyn Self addressed the Board and admitted that she had given her husband the wrong medication.

Mr. Paul Schwindler, Public Works Director, addressed the Board and advised that Mr. Self has been a model employee and a big asset to the Road Department. He stated that he has never been late, he has a perfect safety record, and his skills in operating the equipment are exceptional. He stated that until this event, he has had no write-ups in his personnel file. Mr. Schwindler advised that if the Board decides to reverse the termination, he will work with Mr. Self with any special conditions the Board may feel are needed going forward relevant to this event.

Chairman Walker asked Mr. Schwindler if Mr. Self had been tested prior to this event. Mr. Schwindler advised that he had been randomly selected on previous events, and no issues were presented. He stated that he had never noticed any impairment in Mr. Self's actions or demeanor.

At 10:22 a.m., Chairman Walker asked if there was any further information to be provided for Board consideration. There being none, Chairman Walker advised that the Board would enter into deliberations and would return with its decision.

At 10:34 a.m., deliberations were closed, and the Board returned to the meeting. Commissioner Lewis moved to reverse the termination action made on January 18, 2016, and return Mr. Melvin Self to active status effective immediately. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

There being no further information to be presented to the Board at this Personnel Hearing, Commissioner Lewis moved to adjourn at 10:36 a.m. Vice Chairman Moseley seconded the motion. Motion carried unanimously.

Personnel Hearing adjourned.

April 12, 2016
APPROVED:

PEACH COUNTY
BOARD OF COMMISSIONERS

[Signature]
CHAIRMAN

BY: [Signature]
COUNTY ADMINISTRATOR

MONTHLY WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Tuesday, April 5, 2016

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, April 5, 2016, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Commissioner Smith in attendance. Chairman Walker opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on April 12, 2016, as follows:

1. Jackie Beard – Ditch Problems – 4656 Lakeview Road, Fort Valley
2. Alicia Montgomery – Citizen – Water Backup Issue – Flint Drive, Fort Valley
3. Lennox Booker – Citizen – Drainage Issue – 163 Alabama Street, Fort Valley
4. Keith Spillers – Fort Valley Utility Commission – Peach Valley Drive Water
5. Klint Rooks – Citizen – Ditch Issues on Beverly Road
6. Jeff Doles – Fire/EMA - 2016 Peach County Multi-Jurisdictional Hazard Mitigation Plan
7. Jeff Doles – Fire/EMA - Budget Amendment Request – Motor Vehicle Supplies
8. Marsha Gosier – Elections – Requested Budget Amendment
9. Mr. Tom Morrill – Chamber of Commerce – Discussion on Marketing/Branding Strategy for the County
10. Life Link of Georgia – Proclamation – National Donate Life Month
11. Commissioner Roy Lewis – Fees for GIS Mapping System
12. Commissioner Roy Lewis – Elsie Davis Property on Clint Howard Road
13. Commissioner Betty C. Hill – Clopine Lake Road and Flint Drive
14. April Hodges – 2016 Legislative Update
15. Sheryl Roland – E911 – Request for Out of State Travel
16. Purchasing – Clarice Davis
 - a. Sealed Bid #16-016 – Bunker Gear
 - b. Sealed Bid #16-017 – Access System for E911
17. Finance – Michaela Jones
 - a. Budget Amendments/Transfers:
 - i. ESG Project
 - ii. Solid Waste
 - b. Approval to Close Air OneGeorgia Grant Cash Account
 - c. Approval to Close 2000 SPLOST Cash Account
 - d. Proposed FY2017 Budget Schedule
18. Public Works – Paul Schwindler
 - a. Request to Bid Roof Replacement for the Byron EMS Building
 - b. Bid Acceptance for Roadside Spraying
 - c. Construction of Sewer and Water Hookup – Removal of Septic Systems – NPP Bathroom and Splash Pad
 - d. Approval of Match Funding for Additional LMIG Safety Grant
 - e. Request to Bid Removal of Trees in Southwest Peach Sanitary Sewer Areas
 - f. Request to Bid Glass Bin Shelter Construction at Recycle Center
 - g. Smith Road Update
 - h. Flint Drive Update
 - i. Approval – Proposed Engineering Barrow Road Cross Pipe – LMIG Project
 - j. Approval – Proposed Engineering Lakeside Drive – LMIG Project
 - k. Quote Approval – Pipe for Smith Road – Foley Products
 - l. Engineering Assistance Approval – Budget Amendment
19. Additional Items To Be Placed on Regular Meeting Agenda
 - a. Public Hearing #1 – Robert H. Griggers
 - b. Public Hearing #2 – John H. Collins
 - c. Appearance #1 – Kearston Arnold – Request for Space – Summer Program Peach County
 - d. Appearance #2 - Rickey Jackson – Hunt Educational & Cultural Center – Pool Repair – Financial Assistance Request
 - e. Executive Session #1 – Board Appointment – Board of Health
 - f. Executive Session #2 – Probate Court Personnel Matter
 - g. Executive Session #3 – Personnel Matter #2
20. Setting Meeting Agenda & Consent Agenda for Regular Meeting on April 12, 2016.

The work session adjourned at 9:26 p.m.

[Signature] 4-6-2016
COUNTY ADMINISTRATOR Date